

**DOYNTON PARISH COUNCIL**  
**MINUTES OF DOYNTON PARISH COUNCIL MEETING**  
**HELD ON TUESDAY JULY 18<sup>th</sup>, 2023, AT 7 .25PM.**  
**At DOYNTON VILLAGE HALL**

**Present:** Peter Hart Chairman  
William Crew Vice Chairman  
William Roch Councillor.  
Marilyn Palmer Boyd Valley Councillor  
Elaine Weightman Parish Clerk

No members of the public in attendance

The Chairman welcomed everybody and opened the meeting.

**Action**

1. **APOLOGIES:** Cllrs. Salter, Williams, and Boyd Valley Cllr. Stokes.
2. **TO APPROVE THE MINUTES OF THE LAST MEETING**  
The Minutes of the Annual and the Minutes of the Parish Council meeting of 25<sup>th</sup> May 2023 were approved and signed by the Chairman on the proposal of Cllr. Crew and seconded by Cllr. Roch
- 3 **MATTERS ARISING.** *None to note*
- 4 **TO RECORD DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED AND DECIDE IF ANY ITEMS REQUIRE EXCLUSION OF PRESS & PUBLIC.** *None to note.*
5. **TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.** *None in attendance.*
6. **PLANNING.**
  - 6.1 **To comment on planning applications:** *None to note*
  - 6.2 **To record comments made on applications dealt with since the previous meeting.** *None to note.*
  - 6.3 **To note planning decisions: P23/01424/TCA.** Land At Doynton House Bury Lane I Works to fell 1 no. Box Elder and 1 no. Ash tree. Trees situated within the Doynton C  
*No Objection*  
**P23/01088/RVC:** Rectory Farmhouse 39 Toghill Lane Doynton .BS30 5SY: Variatic to permission P21/07247/F to alter the approved plans. Alterations to existing outbuil of open sided carport, 3No. skylights to the north facing roof slope and garage door.  
*Approve with conditions.*  
**P23/01084/RVC** Rectory Farmhouse 39 Toghill Lane Doynton BS30 5SY: Variator to permission P21/07230/LB to alter the approved plans. Alterations to existing outbu installation of open sided carport, 3No. skylights to the north facing roof slope and g alterations to doors and addition of limecrete floor. *Approve with conditions.*  
**P23/01544/F** Toghill Farm, Tog Hill, Wick. BS30 5RY: Extend and cover existing sl erection of three silage clamps with associated works *Approve with conditions.*  
**Other Planning Matters: Com/23/0220/OD:** siting of metal storage container Lay by on Bury Lane Doynton. Alleged breach of Planning; - *Boyd Valley Cllr. Stokes advised this is now being further investigated regarding the anomaly about ownership. A now legal issue that is likely to take some time to resolve.*
  - 6.4

19/9/23

William Crew

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## FINANCE

7.1

### Approved invoices by Bacs from C/A at this meeting unless otherwise stated.

- £180.00 D Girling (Basic monthly Hosting doyntonvillage.org) BACS 15/7
- £ 12.00 D Girling (TLD 60Day Transfer Away Window for doyntonvillage.org
- £ 40.00 E Weightman (reimbursement Information Commissioner Registration)
- £489.60 E Weightman, Parish Clerk, (work undertaken June & July 23)
- £ 60.94E Weightman, Parish Clerk, (office expenses June & July 23)
- £ 81.12 SGC Bin empty Apr May June 2023

EW

*The above were approved and proposed for payment by Cllr. Roch & seconded by Cllr. Crew.*

Payments approved and minuted at the meeting on 25<sup>th</sup> May 2023 were

7.1.1

crosschecked with the invoices and bank statement by Cllrs. Roch, Crew & the Clerk at this meeting.

## 7.2 FINANCE REPORT

7.2.1

After clearance of the payments noted above, the working capital balance at HSBC Bank for the month to 31<sup>st</sup> July 2023 will be £6,208.43 which includes the debit of monthly bank charges June & July £10, Earmarked funds remaining: -£184.90 defibrillator fund, £862.62 from the wound up of Doynton Childrens Committee.

The clerk repaid the CIL monies of £1,906.14 paid in error to us on 9/6/23.

The balance on the S106 savings account currently stands at £12,008.09.

The clerk to query what appears to be more than the 16.68% uplift in the charge for emptying the Litter bin by SGC.

EW

7.2.2

The Clerk/RFO and Chairman contact details forwarded to external auditors BDO LLP on May 31st, 2023, and notification of exempt status 2023 submitted which has been confirmed received.

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## VILLAGE MAINTENANCE & HIGHWAYS.

8.1

### Update on problems already reported to SGC unless stated.

The blocked drain by Vine cottage on the junction with Bury Lane and High Street, continues to be chased by *Boyd Valley Cllr. Stokes*.

8.1.2

Dangerous state of Culleysgate Lane – *Boyd Valley Cllr. Stokes* met on site with Darren Davison who agreed to look again at signage on the lane & sweeping of loose stone although explained there were limitations to further replace the roadway & improve drainage. Matt Kidner also on site agreed to follow up with Darren some specific drainage and maintenance.

### Highways

Traffic calming measures/white lining to Bury Lane awaiting completion.

*Boyd Valley Cllr. Stokes* updated that Doynton is still on the Traffic Investigation Programme.

8.2

### New Issues raised by Councillors.

The clerk will ask SGC for a guide as to when the Grass cutting around the verges and lanes would take place this summer, Rookery Lane is particularly poor.

EW

## 9. SPECIAL MATTERS FOR ATTENTION

9.1

The remedial work required upon the playground after The Play Area Safety Inspection Report 2023 is being undertaken by Fred Ellis and is in progress.

EW

9.2

To note and ratify annual review of Risk Assessment ongoing, items to comply with GDPR on **the website**.

Model Publication Scheme Document, Data Protection Policy, and General Privacy Document.

19/9/23

*Willie Crew*

**Others not on website:** Data Breach Policy, Advice for elected and prospective Councillors, Parish Council Security Guide, Data Retention Policy, Sub access request, Privacy Notice for Staff/Councillors and Consent Form.

- 9.3 It was suggested a voluntary committee to be formed to outline plans for the 80<sup>th</sup> Anniversary Celebrations to commemorate D- Day 6<sup>th</sup> June 1944. The main event being a "Fish & Chip Supper" and the culmination of the lighting of a Beacon/bonfire at 9.15pm EW/ALL
- 10 **TO RECEIVE REPORTS OF MEETINGS ATTENDED.** *Boyd Valley Cllr. Palmer attended Boyd Valley CEG on 11 July where the Temporary Sort It centers were outlined whilst the industrial action was underway, they are running smoothly, and posters are on the PC noticeboard for residents.*
- 11 **TO RECEIVE REPORTS BY BOYD VALLEY COUNCILLORS.** *Matters covered earlier under items 6.4, 8.1.1, 8.1.2 and 10.*
- 12 **MATTERS OF INTEREST RAISED BY MEMBERS;** *It was suggested to add a note to Doynton Village website to ask walkers to the village to park responsibly and also the clerk to write to Cotswold's Wardens should they be contacted with regard to leading/suggesting walks in the Parish.* EW
- 13 **ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS.** *refer to Dave Jones SGC small maintenance team Tree on the Green & bushes trimming September.* EW
- 14 **DATE OF NEXT MEETING:** - Tuesday 19<sup>th</sup> September 7pm Doynton Village Hall

The meeting closed at 8.10pm

Signed.....*Walter Jones*.....Date.....*19/9/23*.....